# Designing your own initial for lace making

by Jenny Brandis, <jenny@brandis.com.au>

Many of you would like to be able to make an lace initial for a treasured friend or loved one but are unsure how to go about it. Well, I can not really help with the actual lace side of this but I can show you how to get your own initial pricking!

Using your computer you can easily make your own pricking. Its as simple as 1, 2, 3 How? Just follow the steps below.

- 1. Download the font and install it in your C:\windows\font folder.
- 2. Open Word and make the pricking
- 3. Print



## 1. To download and install the font

Type www.brandis.com.au/downloads/loki\_cola.zip into your internet browser



#### Click on SAVE

Save As						? 🔀
Save in:	🞯 Desktop		~	G 🖻 🖻	• •	
Recent Desktop My Documents My Computer	My Documents My Computer My Network Pla dwmx1 CMS_Tutorial.z My Computer My Network Pla	uces p Shortcuts ip uces				
<b>S</b>	File name:	loki_cola.zip		~		Save
My Network	Save as type:	WinZip File		~	•	Cancel

This will save the file to your desktop. Double click on the icon on the desktop This opens the file in Winzip



Highlight the file Lokicola.ttf and then ...drag it to the desktop

🗐 WinZip	(Evaluati	ion Versior	1) - loki_c	ola.zip		[		<b>\$</b>
File Actions	Options	Help						Mysteries
Vew New	Open	Favorites	Add	Extract	Siew View	CheckOut	<b>Wizard</b>	Horus
Name 🔺			Туре		Modifie	:d	Size	1000
📼 cocacola.t	tf		ACDSee 6	5.0 TTF Image	3/02/19	997 12:50 PM	17,296	And the second
🖬 Lokicola.tt	f 📃		ACDSee 6	5.0 TTF Image	11/01/1	999 1:42 PM	57,104	2
📋 readme.t×	t		Readme [	Document	26/02/1	999 8:46	854	
					_	_		
<		1111					>	
Selected 1 file,	, 56KB		Tota	l 3 files, 74KB			00	4
and many								LOKICOLA

Close Winzip.

Double click on the My Computer Icon



😼 My Computer File Edit View Favorites Tools Help 🔇 Back - 🕥 - 🎓 🔎 Search 📂 Folders 💷 -Address 😼 My Computer 💌 🛃 Go Name HDD (C:) HDD (C:) DDD-RW Drive (Q:) Control Panel Shared Documents Danny Brandis's Documents Type Local Disk CD Drive System Folder File Folder File Folder Total Size Fre System Tasks \* 74.5 GB View system information Add or remove programs Other Places \$ S My Network Places My Documents Control Panel Details \* HDD (C:) Local Disk File System: NTFS Free Space: 42.8 GB Total Size: 74.5 GB Free Space: 42.8 GB Total Size: 74.5 GB 🛃 My Computer

Double click on the C drive and navigate to the Windows folder

Drag the Lokicola.ttf file from the desktop to the FONTS folder and the Install Font Progress window will pop up. Once that window goes away the font is ready to use on your computer.



NB: If you are only going to use this font once, leave it on the desktop and before you open Word, double click on it, drop it to the task bar. It will appear in the font selection in Word until you close the file on the taskbar.

A good way to access seldom used fonts. (I store mine in a folder called tempfonts, then divided into cursive, dingbat, capital, dingbat letters etc)

## 2. Making the pricking

Open Word

Click on the drawing icon to open the drawing toolbar and resize the work area on the screen.



Click on INSERT WORDART in the drawing toolbar



V	WordArt Gallery							
:	5elect a <u>W</u> ord	Art style:						
	WordArt	WordArt	WordAre	WordArt	WordAri	W W		
	MordAri	WordArt	WordArt	WordArt	WordArt	W		
	WordArt	WordArt	WordArt	WordArt	WordArt	w W d A f		
	WordArt	WordArt	<i>Wo</i> rdArt	Wordhi	Wordly			
	<b>taAlo</b> adW	Wardha	Marilla .	<b>Wall</b> A	Wardhri	7 <b>W</b>		
	OK Cancel							

Click on OK (make no changes in here)

Click on the dropdown arrow next to Arial Black and select Loki Cola

Edit WordArt Text	
Font: Size:	
Text:	
Your Text Here	
ОК	Cancel

You will notice that the words "Your Text Here" is now in the new font.

Delete those words and type in the capital letter J, then press OK

Edit WordArt Text		
Eont:	<u>S</u> ize:	
Jr Loki Cola	✓ 36 ✓ B I	
<u>T</u> ext:		
A		
	ОК	Cancel

You will see that the letter on the screen is too small so we will resize it next.

Ele Edit View Incert Format Tools	Table Window Help Adobe PDF Acrobat Comments	Type a question for help	- ×
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	a 🐮 🥔 🕫 - 🐑 😌 🚽 🗇 🗊 📰 🙀 🖓 💭 📲 100% 🕺 💷 Bead 💂		
Mormal Times New Roman 🔸 1			
	· · · 2 · · · 1 · 1 · · · · · · · · · ·		1
	i i i i i i i i i i i i i i i i i i i		
WendAut		•	

Click on a circle (handle) on the bottom right corner of the J and hold down the mouse button while you drag to the right and down.



Now it is a simple case to reverse the letter ready for printing

Click on the circle (handle) on the centre right of the J and hold down the mouse button while you drag to the left.





### 3. Print

Print as normal